

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – May 13, 2013**

The East Troy Community School District Board met in regular session on May 13, 2013. The meeting was called to order by President, Dawn Buchholtz at 7:05 p.m. followed by the Pledge of Allegiance. Board members present were Ted Zess, Martha Bresler, Dawn Buchholtz and Mike Zei. Also present were Dr. Chris Hibner, Kathy Zwirgzdas, Amy Foszpanczyk, administrators, one guest and one reporter.

Dawn Buchholtz read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Mike Zei and seconded by Martha Bresler for approval of the agenda. Motion carried unanimously.

V. APPROVAL OF MINUTES ON APRIL 22, 2013 REGULAR BOARD MEETING

A motion was made by Martha Bresler and seconded by Ted Zess to approve the minutes of the April 22, 2013 regular Board meeting as amended. Motion carried unanimously.

VII. PUBLIC PARTICIPATION PER BOARD POLICY

No items submitted.

VIII. ADMINISTRATIVE REPORTS:

A. District Administrator Report:

- i. Dr. Chris Hibner requested that the Board let him know if they will be attending graduation. Dr. Hibner also encourages all District staff to participate in commencement.
- ii. Dr. Chris Hibner encouraged people to visit the district website. He also updated the Board on District initiatives including student achievement, student growth, the District ranked 29th in the US/World Report, updating curriculum for the Common Core State Standards, updating programming throughout the District, project based learning, world culture integration and robotics at the middle school, newly approved high school courses, integrating technology into

the classroom, assessment goals, global literacy. Dr. Hibner thanked staff and community for their continuing efforts towards making East Troy the District of choice.

B. Business Manager Report:

- i. Kathy Zwirgzdas reported on the debt defeasance and upon recommendation, the Board advised to wait to establish the debt defeasance account until more information is known for the process we will undertake for any possible upcoming referendum.
- ii. Kathy Zwirgzdas reported on expenditure and revenue information for the food service program during the 2011-2012 school year and stated that there is a fund balance excess that should be decreased to remain in compliance with the non-profit status of the program.

C. Director of Instruction Report: No report submitted.

D. Student Representative Report:

- i. Dani Stemper recapped the Operation Click banquet and stated that seniors are excited for their upcoming graduation.
- ii. Brett Harper recapped prom, new officers for Student Cabinet and that Troy Ambrose will be participating in the FBLA National Competition.

IX. FINANCIAL REPORT:

A motion was made by Martha Bresler and seconded by Ted Zess to approve the April 2013 payments in the amount of \$1,464,890.02 and receipts in the amount of \$336,164.81 as reflected on the financial statements. Motion carried unanimously.

Murry Mitten arrived at 7:51 p.m.

X. DISCUSSION/ACTION ITEMS

- A. What's Next Pertaining to a Referendum Question and Addressing the Needs of the East Troy Community School District: Dr. Chris Hibner stated that District needs are not going away and that we should not focus on winning and losing but moving the community and District forward. Dr. Hibner commented that he does not know a possible future solution at this time but the Board should focus on District goals and community support. He advised that the Board stress the process and not necessarily the solution; reexamine the \$41 million of needs, find out what the community wants and will support and base the solution off of the choices given, with a goal of at least 60% voting approval. Dr. Hibner commented that proper preparation (not voting) should be used to gain support of the community. The Board thanked Dr. Hibner for his comments and

recommendations and stated that they understand the importance of a successful third referendum attempt.

B. Professional Staff Contracts for 2013-2014: A motion was made by Martha Bresler and seconded by Murry Mitten to approve professional staff contracts for the 2013-2014 school year, as presented. Motion carried unanimously.

C. Staffing Resignation: A motion was made by Mike Zei and seconded by Martha Bresler to accept the resignation of Laura Zwick. Motion carried unanimously.

A motion was made by Mike Zei and seconded by Murry Mitten to approve a leave of absence request for a period of one year, beginning August 1, 2013 by Arlene Braden. Motion carried unanimously.

The Board reviewed a letter of intent to retire by Diane Pollock. A motion was made by Mike Zei and seconded by Murry Mitten to adjourn to executive session at 8:19 p.m. Ted Zess, aye; Murry Mitten, aye; Martha Bresler, aye; Mike Zei, aye; Dawn Buchholtz, aye. A motion was made by Murry Mitten and seconded by Mike Zei to reconvene to open session at 9:00 p.m. A motion was made by Mike Zei and seconded by Ted Zess to approve the retirement of Diane Pollock under the old language of Retirement Benefits, with the stipulation that this was a single consideration and not a precedent. Ted Zess, aye; Murry Mitten, nay; Martha Bresler, nay; Mike Zei, aye; Dawn Buchholtz, aye. Motion carried.

A motion was made by Mike Zei and seconded by Martha Bresler to adjourn for a five minute recess. Motion carried unanimously.

Murry Mitten left meeting at 9:03 p.m.

Meeting reconvened at 9:09 p.m.

D. Peer Tutor Program for .5 Elective Credit: A motion was made by Ted Zess and seconded by Martha Bresler to approve the Peer Tutor Program for .5 elective credit as presented. Motion carried unanimously.

E. Resolutions for New Bank Officers on the Board: A motion was made by Martha Bresler and seconded by Mike Zei to approve “Be it resolved, that Citizens Bank of Mukwonago and First Citizens State Bank are hereby designated as depository agencies in which the funds of this school district may from time to time be deposited and the accounts be maintained.” Motion carried with three ayes; Ted Zess abstained.

F. Health Care Reform Update: Kathy Zwirgzdas proposed possible staffing reconfigurations to align with federal health care reform.

- G. Summer School Staff: Amy Foszpanczyk presented a list of 2013 summer school staff and the courses they will be teaching.
- H. Open Enrollment Exception Request per State Statute: Item moved to executive session.
- I. Professional Staff Leave of Absence Request: Item moved to executive session.

XI. POLICY REVIEW AND DEVELOPMENT:

The Board and Kathy Zwirgzdas discussed policy updates for the 2013-2014 school year as it relates to the 500's – (Personnel).

XII. COMMUNICATIONS/ANNOUNCEMENTS:

Dr. Chris Hibner recapped that DPI denied Skyward's appeal and that Skyward has the choice to appeal the process one more time.

XIII. BOARD OF EDUCATION – FUTURE ITEMS:

No items submitted.

XI. ADJOURN TO EXECUTIVE SESSION

A motion was made by Ted Zess and seconded by Mike Zei to adjourn to executive session to discuss open enrollment exception request per new State statute and professional staff leave of absence request as provided under s.s.19.85 (1)(c). Ted Zess, aye; Martha Bresler, aye; Mike Zei, aye; Dawn Buchholtz, aye. Motion carried unanimously. Meeting adjourned at 9:58 p.m.

XIV. RECONVENE TO OPEN SESSION

A motion was made by Martha Bresler and seconded by Mike Zei to reconvene to open session at 10:10 p.m. Motion carried unanimously.

A motion was made by Mike Zei and seconded by Ted Zess to approve of the open enrollment exception request per new State Statute. Motion carried unanimously.

A motion was made by Martha Bresler and seconded by Mike Zei to adjourn. Motion carried unanimously. Meeting adjourned at 10:11 p.m.

Respectfully submitted,

Mike Zei